



# Senchant's Art of Teaching

520-522 Washington Street  
Canton, MA. 02021-3034

617.835.3500  
Senchant.com

## Policy & Rates

### Enrollment/Payment:

- Senchant's Art of Teaching is a year-round private music lesson service offering instruction by the area's finest and most experienced teachers.
- Enrollment is ongoing and students can begin lessons any time per teacher availability.
- Prospective students may sign up for the \$179.00 4 Lesson Startup Special before committing to weekly lessons.
- The 4 lessons offered in the 25% Off 4 Lesson Startup Special must be used within a 30 day period.
- If students wish to continue after the completion of their 4 Lesson Startup Special, a refundable \$119.00 two week deposit, plus the prorated 30 minute or 60 minute rate per calendar week is due at the end of the 4<sup>th</sup> lesson. A discount is offered for 60 minute lessons and other packages.
- Moving forward, each next tuition payment is due by the 1<sup>st</sup> of the following month. Auto billing happens on the 17<sup>th</sup>.
- Tuition covers your agreed upon and scheduled time of 30 minute or 60 minute lessons with a committed and dedicated teacher. This tuition is paid forward to secure agreed upon time slots for the upcoming month.
- Tuition is due no later than the 1<sup>st</sup> or it is considered late and automatically assessed a \$50.00 late fee. ACH will avoid any late fees.
- In order for students to be eligible for our exclusive offers, i.e. Free classes, concerts, events and other student incentives, tuition must be made in a timely nature.
- Payment is made via automatic debit or cash. ACH Forms are available.
- We do not accept personal checks.

Initial: \_\_\_\_\_

### Scheduling:

- Students/Parents must commit to weekly lessons at a specific time.
- There is no charge for a 5<sup>th</sup> week in a calendar month. These extra lessons will be counted as lesson credits and used when cancellations arise. Students/Parents/Teachers can redeem when needed without penalty as long as the cancellation policy is followed. We recommend Students/Parents/Teachers communicate and document these extra lesson credits, i.e. "Date, Name of Student/Teacher & +# extra lesson" = "Monday 8/29 (5<sup>th</sup> Monday), Melody Jones +1" If another extra 5<sup>th</sup> week lesson happens before this previous one is redeemed, repeat formula. Students/Parents/Teachers should also date and communicate redeemed lesson credits. We believe in building earned time forward with our clients, instead of charging for these 5<sup>th</sup> week months that happen from time to time.
- A word on commitment: Skipping lessons regularly will not only impede a student's progress but will result in a lack of a student's devotion and interest in music lessons. It is also unfair to the teacher who has committed a specific monthly time slot for the student.
- Because we freely offer our patrons an extra 1 ½ hours of class time every month, i.e. Labs, Clinics or Workshops and we do not charge for the 5<sup>th</sup> week in a month, we do not like to reschedule lessons. If for some reason you are to be absent and miss more than two lessons in a month, we are happy to work with you and reschedule your lesson time.
- In order to reschedule a lesson, you must include a reason and email the [SATBillingTeam@Gmail.com](mailto:SATBillingTeam@Gmail.com).
- Rescheduled lessons are not offered for tardiness, no-shows or same day cancellations.
- Students are allowed one reschedule per month. This can cover multiple dates with more than 24hrs notice.

Initial: \_\_\_\_\_

**Enrolled students get 1 ½ hour monthly Workshops, Labs or Clinics free of charge!**

**Student Concerts and school Events are offered free of charge!**

**Practice:**

- It is important that students make a commitment to their musical education.
- It is a responsibility of the student to schedule daily practice time.
- Parents of students should strongly encourage their child's daily practice routine.
- We recommend a designated area setup for a student's practice schedule.
- To ensure consistent practicing, leave the materials and the instrument out.

**Rates:**

- 30 minute lessons cost \$239.00 per month for enrollment.
- 60 minute lessons cost \$455.00 per month for enrollment. (5% off regular rate \$478.00)
- Late payment fee \$50.00 per month. (Payment due between the 17<sup>th</sup> and the 1<sup>st</sup>)
- One time refundable \$119.00 deposit. (With two week notice to quit, by the 15<sup>th</sup>)

**Cancellation Policy:**

- Because of previous financial obligations, no tuition refunds will be issued. This includes trial offers and gift cards.
- No rescheduled lessons are offered for repeated cancellations (more than one per month), any forgotten lessons (no-shows) or same day cancellations.
- Rescheduled lesson times will be offered (for two or more missed dates) at the earliest convenience if the 24hr notice is followed or we cancel your lesson.
- For scheduling, please email SATBillingTeam@Gmail.com for approval.

Initial: \_\_\_\_\_

**Discontinuation Policy:**

- Enrollment is automatic and ongoing for each upcoming pay period in its entirety unless Senchant's Art of Teaching is otherwise notified.
- Written notification to discontinue must be made directly to the SATBillingTeam@Gmail.com by the 15<sup>th</sup> of the month. (two week notice to quit)
- If the two week notice to quit is given, your deposit will be returned to you.
- If a two week notice to quit is not given, the deposit will be forfeited.
- Because of previous financial obligations, there are no refunds offered for monthly tuition payments and trial offers.
- Rescheduled lessons and +1s are not offered after students discontinue.

Initial: \_\_\_\_\_

**Holidays, Snow Days, Vacations:**

- We will always inform you of school closings. Never assume anything regarding our operations.
- There will be no tuition charged for missed lessons during a declared weather emergency. Public school closings do not affect Senchant's Art of Teaching's decision to close. Notification will be provided by phone, text and/or email as to whether or not we will be providing lessons in these cases.
- Senchant's Art of Teaching is closed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
- Students and teachers celebrating Passover, Easter, Rosh Hashanah, Christmas Eve are allowed to cancel lessons on those days without charge or penalty. Email SATBillingTeam@Gmail.com with your reason and with no less than 24 hours notice.
- Senchant's Art of Teaching does not follow any of the local schools varying vacation schedules.
- Our policies remain the same during the summer school vacation season. (July/August pay period)

***Keep this for reference and use for reference when questions arise.***

***Please contact us directly if you have any other questions or concerns at***

***617.835.3500 or email SATBillingTeam@Gmail.com***