



520-522 Washington Street

617.835.3500

Canton, MA. 02021-3034

Senchant.com

- ❖ Bernard Birgenheier/Owner - Dual Degree Summa Cum Laude Berklee College of Music 2002
- ❖ Marian Latanision/Owner - Instructed by her Father, a music professor at Hunter College
- ❖ Michael Howe/Piano Department Head - Dual Degree Magna Cum Laude Berklee College of Music 2005
- ❖ Janie MacAuslan/Drum Department Head - Berklee College of Music Alumni
- ❖ Dr Armand Qualliotine/Advisor - Retired Berklee College of Music Professor
- ❖ Tyler Myles/Apprentice - Trained by Bernard for over 10 years



Senchant's Art of Teaching

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Policy & Rates

Enrollment/Payment:

- Senchant's Art of Teaching is a year-round private music lesson service offering instruction by the area's finest and most experienced teachers.
- Enrollment is ongoing and students can begin lessons any time per teacher availability.
- Prospective students may sign up for the \$142.00 4 Lesson Startup Special before committing to weekly lessons.
- The 4 lessons offered in the 25% Off 4 Lesson Startup Special must be used within a 30 day period.
- If students wish to continue after the completion of their 4 Lesson Startup Special, a refundable \$94.00 two week deposit, plus the prorated 30 minute or 60 minute rate per calendar week is due at the end of the 4th lesson. A discount is offered for 60 minute lessons and other packages.
- Moving forward, each next tuition payment is due by the 1st of the following month. Auto billing happens on the 17th.
- Tuition covers your agreed upon and scheduled time of 30 minute or 60 minute lessons with a committed and dedicated teacher. This tuition is paid forward to secure agreed upon time slots for the upcoming month.
- Tuition is due no later than the 1st or it is considered late and automatically assessed a \$35.00 late fee. ACH will avoid any late fees.
- In order for students to be eligible for our exclusive offers, i.e. Free classes, concerts, events and other student incentives, tuition must be made in a timely nature.
- Payment is made via automatic debit or cash. ACH Forms are available.
- We do not accept personal checks.

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Scheduling:

- Students/Parents must commit to weekly lessons at a specific time.
- There is no charge for a 5th week in a calendar month. These extra lessons will be counted as lesson credits and used when cancellations arise. Students/Parents/Teachers can redeem when needed without penalty as long as the cancellation policy is followed. We recommend Students/Parents/Teachers communicate and document these extra lesson credits, i.e. "Date, Name of Student/Teacher & +# extra lesson" = "Monday 8/29 (5th Monday), Melody Jones +1" If another extra 5th week lesson happens before this previous one is redeemed, repeat formula. Students/Parents/Teachers should also date and communicate redeemed lesson credits. We believe in building earned time forward with our clients, instead of charging for these 5th week months that happen from time to time.
- A word on commitment: Skipping lessons regularly will not only impede a student's progress but will result in a lack of a student's devotion and interest in music lessons. It is also unfair to the teacher who has committed a specific monthly time slot for the student.
- Because we freely offer our patrons an extra 1 ½ hours of class time every month, i.e. Labs, Clinics or Workshops and we do not charge for the 5th week in a month, we do not like to reschedule lessons. If for some reason you are to be absent and miss more than two lessons in a month, we are happy to work with you and reschedule your lesson time.
- In order to reschedule a lesson, you must include a reason and email the SATBillingTeam@Gmail.com.
- Rescheduled lessons are not offered for tardiness, no-shows or same day cancellations.
- Students are allowed one reschedule per month. This can cover multiple dates with more than 24hrs notice.

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Enrolled students get 1 ½ hour monthly Workshops, Labs or Clinics free of charge!

Student Concerts and school Events are offered free of charge!

Practice:

- It is important that students make a commitment to their musical education.
- It is a responsibility of the student to schedule daily practice time.
- Parents of students should strongly encourage their child's daily practice routine.
- We recommend a designated area setup for a student's practice schedule.
- To ensure consistent practicing, leave the materials and the instrument out.

Rates:

- 30 minute lessons cost \$189.00 per month for enrollment.
- 60 minute lessons cost \$349.00 per month for enrollment. (7.5% off regular rate \$378.00)
- Late payment fee \$35.00 per month. (Payment due between the 17th and the 1st)
- One time refundable \$94.00 deposit. (With two week notice to quit, by the 15th)

Cancellation Policy:

- Because of previous financial obligations, no tuition refunds will be issued. This includes trial offers and gift cards.
- No rescheduled lessons are offered for repeated cancellations (more than one per month), any forgotten lessons (no-shows) or same day cancellations.
- Rescheduled lesson times will be offered (for two or more missed dates) at the earliest convenience if the 24hr notice is followed or we cancel your lesson.
- For scheduling, please email SATBillingTeam@Gmail.com with a reason for approval.

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Discontinuation Policy:

- Enrollment is automatic and ongoing for each upcoming pay period in its entirety unless Senchant's Art of Teaching is otherwise notified.
- Written notification to discontinue must be made directly to the SATBillingTeam@Gmail.com by the 15th of the month. (two week notice to quit)
- If the two week notice to quit is given, your deposit will be returned to you.
- If a two week notice to quit is not given, the deposit will be forfeited.
- Because of previous financial obligations, there are no refunds offered for monthly tuition payments and trial offers.
- Rescheduled lessons are not offered after students discontinue.

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Holidays, Snow Days, Vacations:

- We will always inform you of school closings. Never assume anything regarding our operations.
- There will be no tuition charged for missed lessons during a declared weather emergency. Public school closings do not affect Senchant's Art of Teaching's decision to close. Notification will be provided by phone, text and/or email as to whether or not we will be providing lessons in these cases.
- Senchant's Art of Teaching is closed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
- Students and teachers celebrating Passover, Easter, Rosh Hashanah, Christmas Eve are allowed to cancel lessons on those days without charge or penalty. Email SATBillingTeam@Gmail.com with your reason and with no less than 24 hours notice.
- Senchant's Art of Teaching does not follow any of the local schools varying vacation schedules.
- Our policies remain the same during the summer school vacation season. (July/August pay period)

Keep this for reference and use for reference when questions arise.

Please contact us directly if you have any other questions or concerns at

617.835.3500 or email SATBillingTeam@Gmail.com